



Matthew S. Gerrish
Executive Officer
Matthew.gerrish@mademolay.net

Christopher D. Rooney
Director of State Officers
christopher.rooney@mademolay.org

My Brother,

Congratulations on choosing to run for State Master Councilor of Massachusetts DeMolay. The office you seek has a proud tradition and a rich heritage. The office of State Master Councilor is at all times demanding, but anyone who has served before you will easily say it is an experience of a lifetime. To be successful in this endeavor, you must be self-motivated to better our jurisdiction.

As State Master Councilor, you should expect to be busy in the work of our Order. The commitment you will need cannot be understated and is similar to a full-time job.

We expect you to lead visitations, committee meetings, and provide input on statewide activities. This will commit you to DeMolay at least two nights per week on average, not including your continued support of your home Chapter.

These commitments are serious and should be heavily considered when you weigh your decision to run for State Master Councilor.

Before continuing with this process, you should determine if you will be able to balance the schedule of being State Master Councilor with all your other commitments during the upcoming year – your family, school and work.

As a DeMolay, it goes without saying that you are to exemplify the virtues of our Order in your daily life. You are a role model for every DeMolay in our Jurisdiction, and you must commit yourself to this responsibility. You are a representative of our Order wherever you travel, and you must consider every thought, word and deed carefully.

As State Master Councilor, you will be held to the highest standard of good conduct. Your efforts in this area should also reflect upon the other State Officers. In many cases, you will be responsible for their actions.

In order to be eligible to consider running for State Master Councilor, the following base requirements must be met:



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- You must have a valid driver's license.
- You must have proof of a current auto insurance policy.
- You must have a vehicle or proof of access to a vehicle when required.
- You must supply your own blue blazer, grey dress pants, white dress shirt(s), black shoes, black socks, black belt, brown shoes, brown socks, and a brown belt.
- You must supply your own tuxedo.

Attached to this letter you will find four forms:

- Your statement of intent.
- Chapter Advisory Council Approval.
- Statement of Parental Permission.
- A checklist to confirm you meet the qualifications of this Office.

In addition to returning these four forms, you will need to supply the following:

- A Letter explaining your vision as State Master Councilor and how you will improve the Jurisdiction.
- A plan for one unique statewide event that will take place between April and July.
 - o *Congress, Conclave, educational events, and athletic tournaments will be booked and managed by the EO staff, and their dates will be announced at Conclave.*
- Proof of your driver's license.
- Proof of vehicle access and auto insurance.
- A visitation schedule.
- A copy of your most recent report card.
- In the event that you are not pursuing an education during the 2026-2027 term, you will be required to submit a one page letter detailing what you will be doing outside of DeMolay. This could be pursuing a career, going for a professional certification, or any other form of personal/professional betterment.

In addition to these requirements, you will need to attend a ritual exemplification and interview for this office.



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During the interview you will sit with a panel of Advisors and answer questions on your submitted application. **Exemplification will be held between May 17 and June 20 at a day, time, and location amenable to the candidates and Advisors.**

The ritual parts you will be required to exemplify will be:

- Opening and Closing of State Chapter
- The Initiatory and DeMolay Degree Master Councilor Sections, including the 4th Section and DeMolay Degree
- Installing Officer for the Installation service, including the installation of the Master Councilor.

Your Director of State Officers and Executive Officer are here to help you.

Feel free to reach out to me should you have any questions or need any assistance with your application packet.

Everything must be returned to me via email by May 17th, 2026. I will also accept physical submissions at our Annual Congress Session in Boston (the same day). No late or incomplete submissions will be accepted.

Congratulations on your decision to run for the office of State Master Councilor. Please feel free to contact me with any questions or concerns you may have. My email address is christopher.d.rooney@gmail.com.

Fraternally,
Christopher D. Rooney

*Director of State Officers
55 N Main St
Bellingham, MA 02019*



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Matthew.gerrish@mademolay.net

Christopher D. Rooney
Director of State Officers
christopher.rooney@mademolay.org

*Dad Christopher D. Rooney
Director of State Officers
55 N Main St
Bellingham, MA 02019*

Candidate's Declaration of Intent

Dear Dad Rooney:

I intend to run for the office of State Master Councilor for Massachusetts DeMolay.

Full Name:

Chapter:

DOB:

Full Address:

Phone Number:

Email:

Facebook:

Twitter:

Discord:

Snapchat:

Instagram:

TikTok:



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Guardian Information:

Guardians Name:

Guardians Name:

Address:

Address:

City, State, Zip:

City, State, Zip:

Phone:

Phone:

Email:

Email:

Current Residence: ___ Parents ___ School/College ___ Other (Explain Below)

If Other:

Automobile Information:

Make/Model/Year:



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Plate #: _____

Insurance Carrier: _____

Driver's License
Number _____

(Please include a copy of your registration and your driver's license.)

Who owns this automobile? _____

Did you complete Driver's Education? _____

Employment Information:

Company: _____

Address: _____

Position: _____ Average Number of Hours Per Week: _____



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School Information:

High School College Trade School

Name of School:

Address:

Copy of Most Recent Report Card (*must be submitted every time you receive one*)

Have you ever applied for or received a scholarship from the Massachusetts DeMolay Foundation? YES NO

Have you ever applied for or received a scholarship from the Massachusetts DeMolay Association? YES NO

Have you ever applied for or received a scholarship from the Grand Lodge of Massachusetts? YES NO

For financing a college education, have you submitted a FAFSA Form? YES NO

Are you eligible for a Pell Grant or a Stafford Loan? YES NO DON'T KNOW



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Clothing Sizes:

Dress Shirt: Collar: _____ Sleeve: _____

Polo Shirt or T-Shirt: S M L XL 2XL

Pants- Waist: _____ Inseam: _____

Shoe Size: _____

Suit Coat Size: _____

Other:

Is there any other information that the Advisors or Massachusetts DeMolay should know about you? Please feel free to use a separate piece of paper if you need to.

Flower Talk: Y / N Mothers Watch: Y / N Ceremony of Light: Y / N

I promise that I will discharge the duties of that office to the best of my abilities if I am elected.

Candidates Name (Printed): _____

Candidates Signature: _____



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Requirements of the Office of State Master Councilor:

I state that I meet all requirements for this office (initial next to each one):

- I will be no less than eighteen years of age at the time of my election.
- I am a Past Master Councilor of my Chapter.
- I have been in DeMolay for more than 3 years.
- I will reside in Massachusetts during the upcoming year.
- I have a valid driver's license or will by the time of my election.
- I own or have access to a vehicle with valid insurance for the upcoming year.
- I will submit my report card at the end of each term/semester, or will provide updates on my endeavors outside of DeMolay throughout the year.
- I have a letter from my parents stating their approval and permission.
- I have a letter from my Advisory Council giving me permission to run for office.
- I have a written letter explaining my intentions for state office and how my involvement may better the Jurisdiction.
- I have submitted a detailed visitation schedule for the Chapters of Massachusetts DeMolay.
- I have completed all five Leadership Correspondence Courses and I either (a) am a Representative DeMolay, or (b) hold the Past Master Councilor's Meritorious Service Award.
- I am currently serving, or have previously served, a term as an elected or appointed state officer.
- I have enclosed with this packet the most recent report card or transcript with my grades listed.
- I understand that all costs associated (gas, telephone, food, clothing, etc.) with the position I am seeking are not paid for by Massachusetts DeMolay.
- I have electronic means of checking email and understand I will be required to do so ON A DAILY BASIS. I understand that the expectation is that I will reply in a timely fashion to all emails that have to do with the business of DeMolay.



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_____ I understand that while as a State Officer for Massachusetts DeMolay that I will be responsible for communicating on a regular basis with the Director of State Officers or his designee as deemed necessary by the Director of State Officers.

_____ I understand that as a representative of a youth organization that believes in values of good character and reputation that my social media presence must at all times be of the highest standard.

_____ I understand that failure to maintain the above standards could result in disciplinary action up to and including termination.

_____ I do all this of my own free will and accord.



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The Advisory Council of _____ Chapter,
Order of DeMolay

*Dad Christopher D. Rooney
Director of State Officers
55 N Main St
Bellingham, MA 02019*

Dear Dad Rooney,

We, the Chapter Dad and advisory council Chairman of _____ Chapter hereby state that our advisory council, by majority vote of all members present at a recent meeting of our council, has decided to permit and allow Brother _____ (a Past Master Councilor of our Chapter) to run for the office of **State Master Councilor** for Massachusetts DeMolay.

We understand that he must meet all other qualifications pertaining to that office before being deemed eligible to run for and hold that office. We understand that we can withdraw our permission for cause by writing to you under separate cover. We also understand that our council may permit no more than two Active DeMolays from our Chapter to run for elected office (whether for the same or for different offices) for the upcoming term.

Fraternally,

Chapter Dad

Chairman of the Advisory Council

NOTE: Please return this letter to the candidate as soon as possible so that he may return it together with all other materials in a single package by no later than May 17th, 2026. **No Late Submissions will be honored.**



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Statement of Parental Permission

*Dad Christopher D. Rooney
Director of State Officers
55 N Main St
Bellingham, MA 02019
617.319.7187*

Dear Dad Rooney,

I/We hereby express my/our approval and give my/our permission for my/our son,
_____ to run for the office of **State Master Councilor** for
Massachusetts DeMolay.

I/we understand that this office requires a substantial commitment of time and energy from my/our son. I/we realize that my/our son will often be out on DeMolay business several nights per week and on the weekends. I/We am/are also aware that he will need to have access to a dependable means of transportation. I/We further understand that some costs (gasoline money, clothing, etc.) associated with being a State Officer are not paid for by Massachusetts DeMolay.

I/We agree to sign a medical release for my/our son (if under 18 years of age) if he is elected to the office. I/We also understand that he must meet other requirements before being permitted to run for this office. I/We realize that I/we may withdraw this permission and approval by writing to you at any time and for any reason, but if approval is withdrawn after his election he may not resume his office once removed.

Sincerely,

Note: Please feel free to contact me if you have any questions. My email is christopher.d.rooney@gmail.com, or I can be reached by phone. Please return this letter to your son as soon as possible so that he may return it together with all other materials in a single package by no later than May 17, 2026. **No Late or Incomplete Submissions will be honoured.**



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Requirements of Candidates for Elected State Office
For the office of State Master Councilor

1. You must be an Active DeMolay who has not reached his twenty-first birthday on the date of your election.
2. You must be at least eighteen years old by the date of the election.
3. You must have been an active DeMolay for at least three years as of the date of the election.
4. You must be a Past Master Councilor **of the Chapter that nominates you.**
5. You must have a valid Massachusetts Driver's License by the date of State Officer interviews.
6. You must own a vehicle or have access to a reliable vehicle when required.
7. You must have proof of valid car insurance.
8. You must live (at home or at school) within the Commonwealth of Massachusetts for the duration of your term in office, unless this requirement is waived by the Executive Officer, on a case-by-case basis.
9. You have completed all 5 LCC courses and are either a Representative DeMolay, or hold the Past Master Councilor's Meritorious Service Award.
10. You must have previously served, or are currently serving, a term as an elected or appointed State Officer for Massachusetts DeMolay.
11. You must submit a detailed visitation schedule to the Director of State Officers.
12. You must submit a letter outlining your personal/professional goals for the upcoming year if you will not be attending school.
13. You must not be a current Master Councilor and/or presiding officer of any chapter or other organization including DeMolay International positions as of the date of State Officer Qualifications. This is for the duration you are in office.

Any request for waiver on any requirement must be submitted in writing to the Director of State Officers by May 17, 2026.



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Checklist for package submission

(This is for your own use, and does not need to be included in your submission)

_____ Cover Letter - How You Intend to benefit the Program

_____ Completed Candidate's Intent Form

_____ Statement of Parental Permission

_____ Advisory Council Letter

_____ Completed Qualifications Check List

_____ Personal Letter on Goals for the 2026-2027 Term (Only if you are not attending School)